

Tro Tro Trails

FEB  **2002**

TRURO HOMES ASSOCIATION

BOARD OF DIRECTORS

President	Dave Watts
Vice President	Thom Goertel
Secretary	Bob Garrett
Director	Ken Lucas
Treasurer	OPEN

COMMITTEE

BOARD LIAISON

Architectural Control	Pat Halpin	Dave Watts
	Mary Johnson	
Landscape	Judy Molseed	Thom Goertel
	Catherine Bergstrom	
	Muff Philipps	
Neighborhood Watch	Heather Davies	Thom Goertel
	Diane DeTroye	
	Michelle Lucas	
Parkland	Hamp Oberle	Thom Goertel
Pool	Marion Yanick	Ken Lucas
Publicity	Cathy Bostak	Bob Garrett
Social	Marleen Richlak	Thom Goertel
Tennis	Jeff Greenwald	Ken Lucas
Traffic Task Force	OPEN	Bob Garrett
TCC	Tom Allen	Bob Garrett
Web Site	Ferris Kaplan	Bob Garrett

OTHER ACTIVITIES/GROUPS

Clubhouse Reserv./Rental	Carol Goertel	
Cub Scout Pack 1864	Jeff DeTroye	
	Nancy Boehling	
Dive Team	Bill & Fawn Horr	Ken Lucas
	Debbie Martin	
Record Keeper/Membership	Elaine Ferris	
Swim Team	OPEN	Ken Lucas
Treasurer (acting)	Chuck Roper	
Truro Trails	Michelle Lucas	

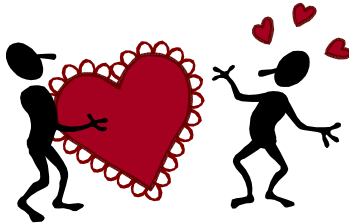
DEADLINE FOR TRURO TRAILS: 25th of every month

SEND INPUT TO: TruroTrails@trurohomes.org

Inside this Issue...



- 1
- 2 THA List of Names
- 3 THA Board Minutes, Jan. 10, 2002
- 4 THA Board Minutes, cont'd
- 5 Changes in VA State Laws for HOAs
- 6 Request for RFPs - THA Treasurer
- 7 Committee News
ACC/Tennis/ Dollar\$ and \$en\$e
- 8 TCC Tidbits
- 9 Swim Reps Needed / This-N-That
- 10 This-N-That cont'd / Cub Scouts
- 11 Classified



FEBRUARY MEETINGS

TCC Committee
Tuesday 2/5, 7:30pm

Tennis Committee
Tuesday, 2/12, 7:30pm

ACC Committee
Tuesday 2/12, 8:00pm

THA Board
Thursday 2/14, 7:30pm

All meetings are held at the clubhouse unless otherwise stated.

Truro Homes Association Board of Directors Meeting January 10, 2002

The meeting was called to order by new THA President Dave Watts at 7:32pm. All current members were present and one Board position remains vacant.

The minutes were reviewed. It was moved and seconded to drop one sentence in the second paragraph of the ramp discussion that might erroneously imply a lack of interest in establishing ADA compliance at the community center.

Dave Watts awarded outgoing Board President, Ken Lucas, a plaque acknowledging appreciation for his two years of service.

Chuck Roper arrived, attending as Treasurer, and was asked to agree to extend his tenure through March. This would allow the search for a replacement to continue without disrupting THA's financial processes. Roper agreed and added that he planned to see the process through to completion of the independent audit of our records. The Board then discussed the possibility of having to pay for professional services if the community does not succeed in finding a volunteer to serve as Treasurer.

Roper reviewed the Treasurer's report, presenting an estimated End-Of-Year balance sheet showing income and expenses, and a Net Worth of \$413,960.07. The total includes an R&M Reserve carried forward to 2002 of \$352,175. Goertel raised a question about non-expended budget items in R&M. Roper explained that some delays were intended to allow more study and to get better inspection and report on the property. Items that were not addressed in 2001 can be completed in 2002.

Of the balance of cash on hand, \$38,960, about \$25,000 will be spent to pay for the [ramp] pool fence, the balance due on the new curtains that were recently installed in the clubhouse, and other planned expenses. Those payments will leave more than \$13,000 to cover

miscellaneous, unplanned expenditures until the next major transactions in April. The Board then approved the roll over of an expiring Certificate of Deposit.

It was noted the effort is ongoing to transfer the Social Committee account to Marlene Richlak, which will require filing a form with Riggs Bank.

Several THA volunteers arrived after the meeting convened: Elaine Ferris. Record Keeper; Tom Allen, TCC Committee chair; and Jeff Greenwald, Tennis Committee chair.

OLD BUSINESS

Crystal Aquatics: Dave Watts noted that the Board will schedule to review pool management issues at the February Board meeting. He noted that we will want to meet with Crystal in April or May to discuss our expectations for their performance.

Ramp status: The contract has been signed so work can proceed shortly. This action will also allow the fencing to proceed.

ADA compliance: Universal Design Consultants (UDC), a company that specializes in ADA renovations and designs, was suggested by Pat Halpin who believes they can give us clear direction on what we need to do to become ADA compliant. Upon request from the Board, Halpin will contact UDC to have them submit a cost proposal to THA for their consultation. If we accept their bid, we will ask them to make a presentation in May to the general membership. The Board approved Pat asking UDC to submit this cost proposal for consideration by the Board.

Tennis: Watts advised that he has received no negative feedback from the community concerning the proposed revisions to the TCC guidelines about tennis court usage. The Board participated in a discussion among attendees regarding interactions between the TCC and other standing Committees. The Board will study the role of the TCC Committee at future meetings. A recommendation will be made and published in the *Truro Trails*. Various questions were also raised concerning what constitutes fair

use of TCC property (since we generally proscribe profit making activities). Finally, the Tennis Committee will proceed to develop its summer program and also propose a tennis pro contract for Board approval. This will include further refinement of court usage by non-Truro members who participate in any instructional programs. It was then moved and seconded to approve the tennis language as presented at last month's Board meeting and incorporate it in the TCC guidelines immediately. The motion passed without dissent that the TCC guidelines covering tennis activity be amended as described in the January 2002 *Truro Trails*.

Fencing: Watts proposed to return the fence Request for Proposal (RFP) to the TCC Committee for final action. Tom Allen has contacted all prior bidders to ask about their interest and they responded favorably in interest.

NEW BUSINESS

Attorney Contact Authorizations: The following individuals are authorized to contact the THA attorney: President, Vice President, and Record Keeper. In the future community calls to the attorney's office will be referred to the President.

Volunteer Recognition: Dave Watts proposed, and the Board approved, holding a party at the TCC to recognize the volunteers who have served the THA and TCC through their activities and efforts. Truro is a successful community only because of the tremendous amount of work done every week by its members. Ken Lucas will take the lead in organizing the event.

Book of Resolutions: Elaine Ferris will update the book and make changes to the TCC manual.

Web Site: Members of the Board will review Truro web pages. Committee chairs are also asked to review their pages and provide new input and information for the Web Administrator, Noel Leavitt.

Burtel Security: The TCC security monitoring service has been advised to add

Dave Watts, Thom Goertel, and Bob Garrett to its call list for intrusions and emergencies. Ken Lucas will remain as the fourth call contact.

Meeting Agenda: The Board reviewed the projected monthly agenda for 2002. Agenda for the upcoming Board meetings will be posted on the Web Site monthly. Future agendas will include as a first order of business the opportunity for community presentations and discussions when the meeting opens.

Dave Watts proposes to prepare an article in the "Truro Trails" discussing rights of community members to communicate with Board and providing guidelines for sending articles for inclusion in the Truro Trails.

Annual Report: Dave Watts raised the issue of the Annual Report. Elaine Ferris confirmed that she prepares the THA response every year.

Fairfax County Community Association Manual: The Board needs additional, newer copies for the President and Vice President. The edition held by the Secretary was published in 1996. Ferris and Goertel will coordinate action.

Meeting was adjourned at 9:55pm.



CHANGES IN VA STATE LAW FOR HOAs

By Dave Watts, THA President

The purpose of this note is to explain some of the recent changes in Virginia law that apply to homeowner's associations generally, and how the Board of Directors intends to implement these new requirements.

First, all Board meetings must be open and minutes of the meeting recorded. (Va Code §55-510.1). To fulfill this obligation, the Board will meet regularly every second Thursday of the month, at 7:30pm in the Community Center. The agenda for the board meeting will be posted on the Truro web page, www.trurohomes.org about a week before the meeting. The "Trails" also notes the time and place of the Board meeting, as well as contains the minutes of the previous meeting.

In addition, anyone wishing a copy of the agenda or unable to access the web page may stop by my house for one. Copies of agenda packages, if any are used for a meeting, are also available from me. Again, give a call and stop by. If you are really, really interested in what the Board does, you are also invited to tape record the meetings, as now expressly permitted under Virginia law. (Va Code §55-510.1.B)

With respect to Board meetings, the new law requires that "the Board of Directors shall provide a designated period of time during a meeting to allow members to comment on any matter relating to the association." Va Code § 55.510.1.D. To comply with this provision, the first 30 minutes of each board meeting (i.e., 7:30 to 8:00) is set aside for these communications from the members of the THA or TCC.

Virginia law also requires that the Board "shall make a reasonable, effective, and free method. . . for lot owners to communicate among themselves and with the Board of Directors regarding any matter concerning the association." (Va Code § 55-510.2). The Board has concluded that both the Truro web pages and the Truro Trails will be available for

these communications. In effect, the web site and Truro Trails are available for what I would call “op ed” pieces regarding matters of the THA.

As to our annual May and November meetings, state law requires 14 day advance written notice by first class mail. We have followed this procedure for several decades and will continue to do so.

The Board views these arrangements as reasonable compliance with the requirements of state law. This note does not discuss all of the recent changes in Virginia law regarding the activities of homeowner’s associations. For those truly interested in all the details go to <http://leg1.state.va.us> and follow the prompts to Code of Virginia, Table of Contents, Title 55, Chapter 26. It is our hope that this explanation is helpful in understanding how the Board seeks to comply with the new requirements. If you have comments or suggestions regarding these issues or the manner of implementation, please do not hesitate to give me a call at 703-xxx-xxxx.



REQUEST FOR PROPOSALS - TREASURER FOR THA

By Dave Watts, THA President

Because no one from the TCC or THA has volunteered for the task of THA Treasurer, the Board of Directors is now requesting proposals from THA or TCC members to undertake this responsibility pursuant to a contractual arrangement at a modest annual fee.

By way of background, the THA Board in the 1980's was required to follow the same course of action in retaining a Record Keeper. The task of managing the records, notices, directory, etc., was so time consuming that volunteer efforts simply did not work. We have arrived at the same juncture with respect to the Treasurer for the THA. In effect, the THA cannot function without a Treasurer, as the bills need to be paid, regardless. As a result, we will now pursue a contract for this essential service.

The Treasurer’s responsibilities involve:

1. Paying by check authorized and approved expenditures
2. Tracking each payment by budget subcategories to assure that the amounts approved by the THA for the THA and TCC at the November meeting are not exceeded
3. Preparing the THA and TCC books for the annual February audit by a contract auditor
4. Maintaining and updating spreadsheet software that expresses the value, depreciation, and replacement costs of all capital assets of the THA, including the Community Center.
5. Handling the investment of the Truro Reserve Fund
6. Providing the Board with a report on the status of expenditures and the Reserve Fund at each monthly Board meeting
7. Filing the THA annual Form 990 tax return and the Form 1099 withholding statements.

Demonstrated experience in bookkeeping, auditing or similar work is required and must be referenced in the proposal. It must also include the annual fee for services. (Payment on an hourly rate basis is not an acceptable bid.) The contract will be for one year with the Board having the option of renewing for one additional year. The price for these services will be for all activities identified above, or as may be modestly adjusted by the Board. Bidders must be a THA/TCC member to qualify. Qualified bidders should submit their proposals to the Board of Directors, attention Dave Watts, 8717 Mary Lee Lane, Annandale, Va, 22003. All bids must be submitted by or postmarked February 22, 2002. At its March meeting the Board will select the successful bidder on the basis of experience, qualifications and cost.



Committee News



ACC News

By Pat Halpin, Chairman

The Architectural Control Committee met at the clubhouse Tuesday, January 8, 2002 at 8pm. Present were Mary Johnson, Donna Scott, Don Lummis and Pat Halpin. Dave Watts, the THA Board President and ACC liaison attended the meeting as well.

The Committee approved a request to replace a garage door on a contemporary Truro house with a window. The window will be composed of a fixed glass top with an operable section on the bottom similar to other contemporary Truro windows. Several window changes on the back of the residence were approved as well.

The Committee also discussed the progress of the cleanup related to a letter of complaint on Footstep Court. Although a great deal of progress has been made the job is not complete. The ACC will work with the THA Board to finally resolve this situation.

The next meeting will be held on Tuesday, February 12, 2002 at 8:00pm at the Clubhouse.



Tennis Committee Makes Progress *TCC Manual of Rules Revised*

By Jeff Greenwald, Tennis Committee Chairman

Your Tennis Committee met in the beginning of January to discuss the proposed revisions to the Truro Community Center Manual of Rules and Information regarding tennis lessons. These revisions were published in the January Truro Trails to give the community time to review and provide comments on the revisions. Any comments were incorporated into the proposal and this proposed language was presented to the Truro Board at their January Meeting.

I am happy to report that the Truro Board unanimously approved the revisions to the TCC Manual and they became effective immediately. With this approval, the Tennis Committee can now begin its work on the next season, which I am not afraid to say will be great! To this end, the next Tennis Committee is tentatively scheduled for February 12th at 7:30pm. Please call or send me an email to verify the date and time. I look forward to seeing you at the next meeting and on the tennis courts.

Finally, I want to inform you that Mark Feirstein has agreed to captain the Truro Men's team again this year. Thank you Mark!



Dollar\$ and \$en\$e

By Elaine Ferris, Recordkeeper



REMINDER: THA BILLS ARE ARRIVING SOON. THE BILL IS ON A LARGE YELLOW POSTCARD PLEASE LOOK FOR IT AND DON'T MISTAKE IT FOR JUNK MAIL!

1. REMINDER FOR ALL THA HOMEOWNERS: The THA Annual Assessment of \$155.00 is due March 15th. Send your check in by that date to avoid being assessed a late payment penalty fee of an additional 10%. If you are also a member of TCC, that bill (due May 1st) will be included on the same invoice to save you money on mailing costs.

2. REMINDER FOR ALL TCC MEMBERS: May 1st is the due date for the \$310.00 fee for the 2001-2002 season. If you are only a member of TCC and not a THA homeowner, your bill will arrive in March. Again, all late payments will be assessed an additional 10%.

Your TCC membership entitles you and your guests to use the pool, tennis and basketball courts. The clubhouse can still be rented by TCC members for gatherings for only \$100. It provides a nice big space and a full kitchen. The swim, dive and tennis team events are highly enjoyable. They are a great source of pride for

participants and spectators alike. These are just a few of the many ways that you can use your TCC membership to connect with your neighbors.

However if all this is not enough to convince you, you may lease out your TCC membership for the summer. In order to do so, you must do the following: Before April 1st, mail a written request to THA, 4146 Elizabeth Lane, Annandale, VA 22003, along with your check for \$310.00. If your membership is leased, a refund of \$285.00 will be sent to you. However, please be aware that requesting the leasing out of your membership does NOT relieve you of the responsibility for payment of the TCC User Fee in the first place. If payment of the \$310.00 is not received, you will not be put on the leasing list. If your membership is leased out, neither your family nor your guests will be allowed to use the clubhouse, pool, tennis or basketball facilities.

PLEASE PAY ON TIME TO AVOID THE PENALTY
- THANKS TO THOSE OF YOU WHO PAY EARLY!



TCC Tidbits



By Tom Allen, Committee Chair

Tom Allen, Committee Chair, called the January 3, 2002, meeting of the Truro Community Center Committee to order at 7:35pm. Those present were, Fawn Horr, Dive Committee; Marion Yanick, Pool Committee; Patty Vinall, Swim Committee; Pat Halpin, Architectural Control Committee Chair; and Mary Johnson. The minutes from the December 4th meeting were approved.

The committee noted that a contract to repair the concrete ramp contract has been awarded by the Truro Board. The work will be completed as soon as possible with the expectation that the request for proposal to repair and replace the pool fence will be released when the ramp is complete. The committee also noted that the community has received a formal legal opinion

regarding its responsibilities under the American Disabilities Act and needs to move forward with compliance. The committee's sense is that the community should approach a professional firm for help in identifying requirements and establishing a master plan to achieve compliance. We recommend the Board appoint a task force to coordinate the details for the community. Tom will talk to Dave and report back the Board's intended actions at the next meeting.

Fawn has approached a member of the community regarding potential solutions for lighting around the community center. She hopes to have more information in February. In addition, Patty indicated that new drapes have been purchased and should be installed later this month.

Jeff Greenwald was not available to discuss proposed tennis initiatives, although he has indicated he will present potential solutions to the Board at their January meeting. For the record, the Committee questioned the use of the courts by non-TCC members without their contributing to maintenance, or the use of any community property to facilitate a business. They suggested that the Board should ensure that whatever rules were promulgated for tennis apply equally to other activities in the community. In addition, members had questions regarding community liability should a non-Truro resident be injured on our courts. Finally, the committee felt the tennis committee should provide information on actual court use as well as any other initiatives they might have considered to generate community interest in tennis beyond the current proposal for virtually unrestricted access by non-Truro adults to clinics at Truro. Tom will provide TCC inputs on these issues to the Board.

Under new business, Marion reported that Crystal Aquatics has been extended as the pool contractor for another year and that she will meet with company management later in the spring to ensure community concerns and expectations are clearly articulated. In addition, Fairfax County code has recently changed in ways that could impact pool equipment and operation. Marion will talk to Dave and Crystal Aquatics to determine what items if any will need to be addressed in the near term and pass this information on at the next meeting.

As a final note, committee members indicated that they felt TCC recommendations were not playing a role in Board discussions or decisions. Tom will discuss this with Dave to determine if the Board would like to see the TCC continue to operate as a community sounding board, or in any other capacity. The next meeting will be on Tuesday, February 5th, at 7:30pm at the Truro Community Center.



SWIM TEAM REPS NEEDED

The Truro Swim Team is in desperate need of Team Reps. As of now, no one has stepped forward. As announced at the Summer Awards Banquet, Patty Vinall and Meg Smith have served in the Team Rep positions for the last 3 years, and unfortunately, are no longer able to serve. Team Reps are needed as soon as possible. It is a very rewarding position and a great way to get to know the kids in the neighborhood. Patty, Meg, and a few others will be available to provide a lot of assistance but are no longer the Truro Swim Team Reps. Come and volunteer for this great position - you won't regret it!



THIS-N-THAT...

Neighborhood Contractor/Handyman Referral List Revived

Back in 1997 a list of contractors/handyman that had been used by Truro residents was compiled. Alison Wright, the original creator, would like to update this list and have it posted to the Truro web site for all to use. The old version of the list is available online today. Please take a moment to look at the list and see if there are any names of contractors you have had great experiences with who you would like to add who are not already on this list. Here's how:

1. Go to www.TruroHomes.org and click on the "Members Only" button

www.trurohomes.org

2. Enter the password
3. Click on "Message Board"
4. Click on Contractor/Business Discussion
5. Click on the topic titled "1997 Truro Homeowners Contractor Survey"

We encourage residents to continue to post their comments, experiences, concerns, recommendations, etc. relating to contractors and businesses in this particular message board forum.

If you have contractors/handyman you would like to add to the list, please send the information to Alison Wright at alisondman@aol.com, or mail them to her at 8603 Battailles Court, Annandale, VA. We will not remove any contractors on the list, only add new information. If you have had good experiences a certain company please let your fellow neighbors know!! Thanks for your help with this. It is always nice to share great information with your neighbors.



What's Up at Woodson on Sunday, March 3rd?

Capitol Steps, a nationally known musical political satire comedy troupe, will perform at W.T. Woodson High School Auditorium on Sunday, March 3, 2002 at 7:30pm. Tickets are \$22 in advance, \$27 at the door. A limited number of reserved, block seating will be available for groups of 24 or more. For advanced purchases send a stamped, self-addressed envelope and check payable to the Woodson Band Patrons to: Capitol Steps, 10176 Red Spruce Road, Fairfax, VA 22032. Part of the price of each ticket benefits both the Woodson Band and the 2002 Cavalier Cruise Graduation Party. For additional information contact Joe Barnes at joba4@msn.com or 703-425-8014.



“Visiting Mr. Green”

*JCC, Little River Turnpike
April 10 – May 12*



A reckless driving sentence of community service brings together an unlikely pair: Ross, a corporate executive, and Mr. Green, an elderly retired dry cleaner. The comedy of the two men thrown together against both their wishes develops into a moving exploration of old wounds they've been hiding for years.

For showtimes, tickets and ticket prices, call 703-323-7965.



Fairfax Mentoring Partnership – Make the Time

www.mentorfairfax.org

Today, amid the outpouring of support for citizens and families in the wake of our national tragedy, more than 700 young people in Fairfax County (ages 6-18) still remain on a "waiting list," waiting for a mentor to enter their life. I think everyone recognizes the benefits of mentoring and realizes how powerful it can be for a young person to have another caring adult in their life. But despite the obvious benefits, it remains difficult to recruit enough caring adults to begin a mentoring relationship.

Our mentoring initiative, known as the Fairfax Mentoring Partnership, coordinates mentoring activities countywide; we not only train and recruit mentors but we work to strengthen each mentoring program, through education and support.

We do hope you can help. We find that, from time to time, individuals step forward once they are made aware of the need, and once they realize that their commitment can be for as little as 30 minutes per week. So, please, consider lending a hand. The children of Fairfax County will benefit, as will our entire community. If you have any question, please visit our web site, or contact Steve

www.trurohomes.org

Ferber at steve.ferber@mentorfairfax.org or 703-620-4794.



Scouting News - Pack 1864

By Jeff DeTroye, Cubmaster

In December the Pack met to make baloney and cheese sandwiches for the Martha's Table homeless shelter. The sandwich making activity was a tremendous success, due in large part to Boe Young who pulled the sandwich making event together. The Cubs should be very proud of their efforts – we delivered almost 1,000 baloney and cheese sandwiches to the Martha's Table shelter for the homeless.

January is Pinewood Derby month – and the Pack held its races at the TCC on Sunday, January 13. We had our best event ever, with over fifty cars competing to be the best. Kyle Stegner received top awards for the fastest car in the Pack and Luke Cochran received the award for the best looking car.

Our Pack's annual gala banquet (aka, the Blue and Gold Banquet) will take place **Saturday, March 16 from 6-8pm** at St. Matthews United Methodist Church on Little River Turnpike, Annandale. The Blue and Gold is the time for all of our scouts and their immediate families to celebrate the accomplishments of the year, eat some good food, and have fun all at the same time! During the banquet, we will honor all those scouts who have earned their rank badges. The theme for this year's event is "Native Americans."

Calling all Bears and 1st-year Webelos: It's time to sign up for Goshen Scout Camp! We're going the week of August 4, and the cost is \$185 per Scout and \$105 per adult. Registration fees go up after March 1, so sign up now!

Cub Scout Pack 1864 Calendar:

February 13: Pack Committee Mtg, WFES Library, 7–9pm

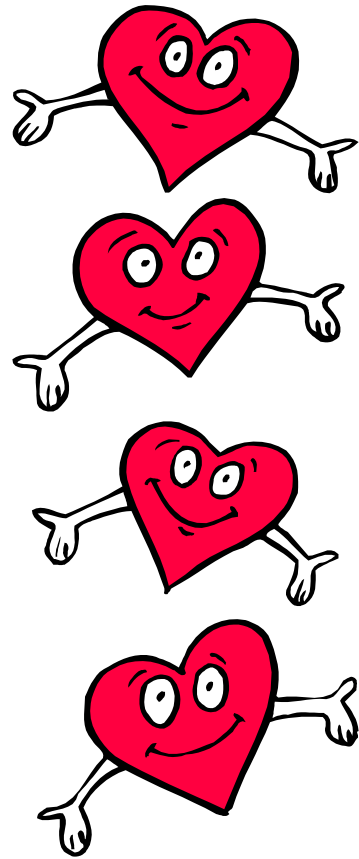
February 25: Pack Meeting, WFES Cafeteria, 7–8pm

March 13: Pack Committee Meeting, WFES Library, 7–9pm

March 16: Blue & Gold Banquet, St. Matthew's Church, 6–8pm

Did you know?

The Cub Scout colors are blue and gold. The blue stands for truth and spirituality, steadfast loyalty, and the sky above. The gold stands for warm sunlight, good cheer, and happiness. Together, they symbolize what Cub Scouting is all about.



CLASSIFIED

FOR SALE:

- ☀ **DARK WOOD CAPTAIN-STYLE TWIN BED:** about 4 foot high with under bed storage, drawers, roll out desk, includes ladder. Excellent condition. \$300 without mattress, \$325 with 1 year old mattress. Comes apart to move. Call 703-503-3062.
- ☀ **FREE TO GOOD HOME:** One year old solid black hybrid rabbit. My nest is empty, would like to find a good home for the kids' bunny. Friendly, loveable, potty trained, stays outdoors year round. Cheap pet alternative to a dog or cat!! You supply cage, pen, etc. To meet Flopsy (named for his floppy ear breed) call 703-503-3062.

FOUND:

- ☀ **MEN'S SUNGLASSES:** *Last chance*...prescription sunglasses found on court #1 two months ago. Call Michelle at 703-503-7952 to describe/claim. If not claimed before 2/25, will give glasses to charity.